

Beta Theta Pi Fraternity & Foundation

Position Description

Title	Expansion Consultant
Department	Chapter Services
Reports to	Assistant Director of Expansion and Colony Development
Minimum Qualifications	Bachelor's degree, experience with relationship building and project management
Time Allocation	75% - Member Recruitment, 10% - Volunteer Recruitment, 15% Captainship assignments
Term of Appointment	Minimum 11 months, based on individual contract (12 months desired)
Start Date	June 4 th

Vision, Mission, Values & Priorities of Beta Theta Pi

Vision	Every member will live Beta Theta Pi's values.	
Mission	To develop men of principle for a principled life.	
Core Values	Mutual Assistance	Betas believe that men are mutually obligated to help others in the honorable labors and aspirations of life.
	Intellectual Growth	Betas are devoted to continually cultivating their minds, including high standards of academic achievement.
	Trust	Betas develop absolute faith and confidence in one another by being true to themselves and others.
	Responsible Conduct	Betas choose to act responsibly, weighing the consequences of their actions on themselves and those around them.
	Integrity	Betas preserve their character by doing what is morally right and demanding the same from their brothers
Strategic Priority Areas	Recruitment, Volunteers	

Impact Statement

Beta Theta Pi's expansion department is committed to establishing sustainable new chapters that further the fraternity's strategic priorities by providing well-trained professional expansion consultants to support the Colony Development Coordinator in the recruitment of undergraduates and volunteers at various expansion projects across North America.

Overall Job Responsibilities

1. Work directly as a member of the recruitment team for the re/founding fathers' class at various campuses throughout North America.
2. Work to directly with and provide support to the organization's Focused Recruitment Support chapters/colonies in partnership with the Leadership Consultant.
3. Actively develop and cultivate relationships with General Fraternity constituents (students, volunteers, university administration, parents, etc.).
4. Support the initiatives of the Administrative Office and General Fraternity (convention, board committees, strategic planning, etc.).

Competencies

Competency	Definition
Planning	Exhibits skills in advance planning, coordinating logistics; pays close attention to details
Facilitation & Presentation	Knowledgeable & skilled in delivering content to and facilitating both large and small group programs
Foster Collaboration	Works in partnership with others to achieve results
Achieve Results	Demonstrates and creates a sense of urgency and commitment for achieving results
Demonstrate Initiative	Ensures execution of work tasks needed to accomplish organizational goals
Uses Sound Decision Making & Judgment	Effectively and critically examines issues and problems and makes judgments in line with organizational values
Change Management	Anticipates and plans for a rapidly changing environment; adapts quickly to change
Innovation & Strategic Thinking	Takes risks and challenges the process; considers the long-term implications of daily work through critical thinking and/or assessment